**Salute Awards 2019: Nomination form**

*UCSU and the University of Cumbria are co-sponsoring this year’s awards, recognising the outstanding achievements and contributions of students and staff.*

*HOW TO NOMINATE:*

* *Complete this form, taking care to use the right form for your chosen category and campus*
* *Ensure that you give evidence under all of the criteria listed on the form*
* *Please be specific in describing the activities and attributes that you believe make your nominee worthy of consideration for this award – the boxes will expand as you type*
* *Check that your nominee is happy to be put forward for the award*
* *When complete, send the form to us at* *salute2019@cumbria.ac.uk* *no later than the closing date: 17 April 2019, at 4pm.*
* *Judging will take place on the 18/19 April and the shortlisted nominees will be invited to attend the awards event on their campus.*

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| Award and campus:  | Lancaster: Shining Star |
| This award recognises a member of non-academic staff, or a non-academic staff team, who has made a significant and positive difference to the experience and opportunities for students on their campus.  |
| Nominee name |  |
| Nominee contact email and phone |  |
| Nominator’s name |  |
| Nominator’s contact email address |  |
|  |  |
| Criteria | Explain briefly and factually how the nominee meets the criteria in each case |
| The nominee demonstrates exceptional professionalism, focus and effectiveness. |  |
| The nominee puts the needs of students first. |  |
| The nominee works to remove barriers and improve access for all students.  |  |
| The nominee actively seeks feedback from students to improve working processes. |  |
|  |  |
| As the nominator, I confirm that the nominee has agreed to be put forward for this award |
| *Add your full name and email address here to confirm.* |