# Student Engagement Facilitator Person Specification

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|  | Essential | **Desirable** |
| Education and training |  |  |
| Good level of general education including Maths and English GCSE/O-Levels | 🗸 |  |
| Educated to degree level or equivalent, or evidence of equivalent work related experience |  | 🗸 |
|  |  |  |
| **Experience**  |  |  |
| Has experience of working with young people | 🗸 |  |
| Has delivered training/briefing sessions |  | 🗸 |
| Has experience of working within an educational environment |  | 🗸 |
| Has previous experience of mentoring or a role enabling others |  | 🗸 |
| Has experience of working in a customer-focused role | 🗸 |  |
| Has experience of working in an administrative capacity | 🗸 |  |
| Has experience of working with volunteers |  | 🗸 |
|  |  |  |
| **Knowledge** |  |  |
| Good level of computer literacy | 🗸 |  |
| An understanding of how a member-led group is run |  | 🗸 |
| Knowledge of current issues affecting students in Higher or Further Education |  | 🗸 |
| Understanding of budget management | 🗸 |  |
|  |  |  |
| **Skills and abilities** |  |  |
| Is pleasant, confident and relatable  | 🗸 |  |
| Is comfortable speaking to groups of people | 🗸 |  |
| Can work effectively with a range of individuals and as part of a team  | 🗸 |  |
| Is able to work on own initiative and plan own work | 🗸 |  |
| Has excellent oral and written communication skills  | 🗸 |  |
| Can cope under pressure and with variability in workload | 🗸 |  |
| Has good personal organisational skills | 🗸 |  |
| Can evidence good problem solving skills | 🗸 |  |
| Can lead their own development/learning | 🗸 |  |
|  |  |  |
| **Personal attributes** |  |  |
| Passionate about good customer service | 🗸 |  |
| Committed to ensuring equality of opportunity  | 🗸 |  |
| A team player | 🗸 |  |
| Committed to working within UCSU’s structures and values | 🗸 |  |
| A flexible and adaptable approach to work | 🗸 |  |
| Reliable and trustworthy | 🗸 |  |
| Enthusiastic | 🗸 |  |
| Willing to develop self and the organisation through training and experience | 🗸 |  |
| Able to work occasional evenings or weekends | 🗸 |  |
| Able to attend occasional residential conferences or meetings | 🗸 |  |
| Holds a full, clean driving licence |  | 🗸 |